

**Heramba Chandra College**  
**Internal Quality Assurance Cell**  
23/49, Gariahat Road, Kolkata-700029

**Proceedings of the Meeting of the Teachers with the Internal Quality Assurance Cell held on November 20, 2014 at 4 pm in the Teachers' Room of the College**

Dr Nabanita Chakrabarti , IQAC, Coordinator proposed name of Dr Indrani Mitra, Teacher-in Charge, to preside over the meeting.

Dr Indrani Mitra took the chair.

**Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.**

Proceedings were read and confirmed.

**Item Number 2: Feedback Generation**

Dr Sharmistha Banerjee said that it was very difficult to get the feedback in a proper format as most of the 2<sup>nd</sup> and 3<sup>rd</sup> year students played truants, and obtaining feedback from 1<sup>st</sup> year students were not meaningful. Most of the teachers agreed to her opinion.

IQAC coordinator suggested that an online feedback might be tried.

Everyone accepted the proposal.

**Item Number 3: Introduction of Question Bank**

Ms Lily Mukherjee told the meeting that for facilitating teaching-learning, if a system of question bank could be developed which might be uploaded on the website, and a continuous updating could be done.

It was decided that efforts to make on line question bank be undertaken

**Item Number 4: Jashan, Academic Cultural Fest**

Mr Amit Dasgupta reported that after much effort, academic cultural festival named Jashan would be held in 29-31 January, 2015.

**Item Number 5: Capacity Expansion**

Dr Jayanta Ghosh said that we had a huge number of students passing out from our college, it would be beneficial for them had we introduced M Com Course and other Post Graduate

Courses. He said that though efforts were made to acquire space near the College, those were in vain.

Mr Amit Dasgupta said that efforts were being made to expand the College Building horizontally and vertically, also efforts were being made to purchase land within a radius of 10 km. Some Progresses had been made in this regard.

**Item Number 6. Wi fi environment in College**

IQAC Co-ordinator said that it the college should cope up with the technological development and it should go for creating wi-fi environment.

Dr Indrani Mitra said that the matter would be raised in the GB.

**Item Number 7: National seminar**

Dr Indrani Mitra reported that Department of Economics had submitted a proposal for holding a UGC sponsored National Level Seminar in November, 2015 with the Collaboration of Centre for Studies in Social Sciences, Kolkata.

**Item Number 8: Miscellaneous**

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator